



RECA Event Cancellation Policy

Refunds

RECA will refund a registration up until three business days prior to an event. Cancellation requests should be e-mailed immediately to tabitha.martinez@reca.org, or you can call the RECA office at 512-320-4151. If multiple guests paid through one credit card transaction, individual seats can be refunded, if the cancellation notice is received no later than three business days prior to the event.

After the Cancellation Deadline

Registered guests who are no longer able to attend an event but missed the cancellation window may transfer their registration to another attendee. If RECA has the name and company of the person replacing the originally registered attendee at least 24 hours in advance of the event, a printed nametag will be provided. Otherwise, the new attendee should retrieve the previously registered person's name tag on-site and bring it to the registration desk where a new name tag will be created.

Please contact the RECA office with questions: 512-320-4151 or tabitha.martinez@reca.org